

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

SPECIAL (be)

BOARD OF DIRECTORS ~~REGULAR~~ MEETING MINUTES

November 27, 2018

- 1.0 CALL TO ORDER:** A special Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:07 p.m. by Greg Kintz.
- Board Present:** Greg Kintz, Brittanie Roberts, Stacey Pelster, and Katie Cook
Board Absent: Steve Whiteman, Melissa Zavales, and Susan Wagner
Staff Present: Aaron Miller, Superintendent; Barb Carr, Administrative Assistant.
- Visitors present:** None
- 1.1** The Pledge of Allegiance was recited.
- 2.0 AGENDA REVIEW:** Aaron Miller shared that item #3.2.1 needed to be removed and also remove the classroom addition in the sample motion language in item #4.1. The addition of classrooms was already discussed and not needed.
- Katie Cook moved to approve the agenda as amended. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance.
- 3.0 OTHER INFORMATION and DISCUSSION**
- 3.1 Alternate Bid Delivery Method.** Aaron Miller shared an updated and corrected document that was originally shared at the November 15, 2018 school board meeting. The district's attorney has reviewed the document.
- Brittanie Roberts asked for clarification in the process and who will see the qualifications. Mr. Miller shared that the Project Manager/Heery International will develop the list of qualifications based on the scope of the project and industry standards. The district facilities committee will review any proposals received based on the list of qualifications and will then go forward with determining who will be able to submit cost bids for the project. Once the list of qualifications is developed it will be shared with the Board. Concern was expressed if the list of qualifications would eliminate any local contractors from bidding. Greg Kintz shared that if no local company is qualified the District will suggest, as they have done with the construction of the school, to hire as many local sub-contractors as they can. The district can't require this but can highly encourage.
- Katie Cook asked what happens if no qualified proposals come in. The district is not anticipating this happening but if it did, the process would start over.
- 3.2 Public Hearing – Consideration of New School Facilities.**
- Chair Kintz opened the public hearing at 6:17 p.m. There was no public in attendance therefore no comments were received. The hearing was closed at 6:23 p.m.
- 4.0 ACTION ITEMS**
- 4.1 Approve Alternate Bid Delivery Method:** Brittanie Roberts moved to approve the alternate bid delivery method for the metal shop as amended with the publication date of Nov. 30, 2018. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance.
- Other Issues:** Barb Carr shared that the board packets will be emailed in December with hard copies available the night of the meeting.
- 5.0 MEETING ADJOURNED** at 6:36 p.m.

MEETING CALLED TO ORDER

BOARD PRESENT
BOARD ABSENT
STAFF PRESENT

VISITORS PRESENT

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ALTERNATE BID DELIVERY METHOD DISCUSSED

PUBLIC HEARING

ALTERNATE BID DELIVERY METHOD APPROVED

OTHER ISSUES

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk